



Snodland Town Council

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24th October 2024

Sir/Madam

To Members of the Policy and Finance Committee (Copies to all Council Members)

You are summoned to attend a meeting of the Policy and Finance Committee to be held in the MG Suite, Council Offices, Waghorn Road, Snodland on Thursday 31st October 2024 at 7:30pm

K Sowten

Karen Sowten
Chief Executive

ALL MEETINGS ARE OPEN TO MEMBERS OF THE PUBLIC

Report Attached	Item No.	Agenda Item
	1.	Apologies for absence
	2.	Declaration of Interests
✓	3.	Minutes - To agree the minutes of the meeting held on 23 rd September 2024
	4.	Questions from the Public Pursuant to Standing Order 3 e & g Members of the public may make representation, answer questions and give evidence at a meeting which they are entitled to attend in respect of the business on the agenda. A member of the public shall not speak for more than 3 minutes.
	5.	Audit Trail to be given by a Councillor
✓	6.	Financial Review 6.1 Income and Expenditure Report 6.2 Expenditure under delegated authority 6.3 Outstanding Sales Ledger Aged Balances 6.4 Earmarked Reserve and Capital Reserve Balances
✓	7.	To receive the Internal Audit report from KCC
✓	8.	Kent Community Warden Service Review
	9.	To receive an update on the Community Hub
	10.	To consider plans for Budget 2025/26
✓	11.	To consider quotes for the installation of outdoor furniture at Potyns Sportsground.
	12.	Correspondence
THE COMMITTEE HAS AGREED That in view of the business about to be transacted, it is advisable in the public interest that the press and public be Temporarily excluded, and they are instructed to withdraw.		
✓	13.	To receive notification of the annual salary increases for staff for 2024.