

Snodland Town Council – Full Council Minutes

27 April 2023

Councillors in attendance:	Cllrs Cllr Mrs S Bell (C), Mrs K Mordecai-Woolf (VC), Mrs N Misy (DVC), A Bennison, Mrs D Crook, P Hickmott, Ms D King, D Lettington and Mrs S Shaw
Other Council Members in Attendance:	Mrs K Sowten (CEO)
Others in Attendance	4 Members of the public.
Councillors Absent with apologies:	Cllrs J Butterfield, J Minter
Councillors Absent without apologies:	Cllr W Mallard
Other Apologies:	PCSO Naomi Houghton

1.	<u>Apologies for absence</u> See above.
2.	<u>Declaration of interests</u> Cllr Hickmott Agenda Item 10
3.	<u>Report from the Neighbourhood Police Team</u> The Council members had received an E-Watch report prior to the meeting.
4.	<u>Questions from the Public</u> Pursuant to Standing Order 3 e & g Members of the public may make representation, answer questions and give evidence at a meeting which they are entitled to attend in respect of the business on the agenda. A member of the public shall not speak for more than 3 minutes. A member of the public asked what the position was in relation to the upgrading of the Car Park at Potyns Sportsground. The CEO advised that a soil test analysis would be carried out week commencing 8 May to ascertain drainage possibilities before any further planning could progress.
5.	<u>To resolve the Minutes of the Full Council held on 23 March 2023 (pp94-98 are a correct record)</u> 1008 RESOLVED that the Minutes of the Full Council meeting held on 23 March 2023 (pp94-98) were agreed as a correct record Signed
6.	<u>To receive reports and recommendations of Council Committees</u>
6.1	Planning and Environment – 3 April 2023 (pp 99) No recommendations
6.2	Amenities and Recreation – 13 April 2023 (pp 100-102)
	The CEO advised that the minutes had been amended to include a recommendation relating to the Carnival that a final decision will be made at Full Council on Thursday 27 April 2023 on whether the parade takes place. The CEO updated the council on the number of floats and walking groups taking place, and although still a limited

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1009	<p>number it was agreed to continue with the parade. The theme would remain as agreed and in future we should try to encourage groups to attend the meeting and put a theme forward.</p> <p>RESOLVED to continue with the Carnival Parade for 2023.</p> <p>The recommendation to investigate the cost of a gate to allow access to the Allotment from the footpath between Catts Alley and Saltings Road. The CEO advised that quotations were being obtained for the gates and would be presented at a future meeting.</p>		
6.3	Policy and Resources – 20 April 2023	Cancelled	
7.	<p><u>To receive planning applications due for consideration before the next scheduled planning meeting</u></p>		
	7.1 23/00674/FL	11 Waghorn Road	Loft conversion incorporating a rear dormer and rooflights to front and rear roof slopes. First floor front cladding - No Objection
	7.2 23/00729/FL	86 Constitution Hill	Conversion of loft to habitable space with front and rear dormers and hip to gable roof alteration with raised chimney - No Objection
8.	<p><u>To consider the Street Lighting Electricity supply renewal contract prices. Prices are only guaranteed for a short time scale therefore delegated authority is required to allow the CEO to accept the best price.</u></p> <p>1010 RESOLVED to give delegated authority to allow the CEO to accept the best price on the renewal of the Street Lighting Electricity supply.</p>		
9.	<p><u>To reconsider new street name for the 8 house development off Cemetery Road following the rejection of the recent suggestion of Barnfield Walk.</u></p> <p>Due to the urgency required relating to the new street name. An email was sent to all councillors to approve the new street name of Potyns Walk</p> <p>1011 RESOLVED to accept the new street name for the development of 8 houses in Cemetery Road at Potyns Walk.</p>		
10.	<p><u>To receive details of Payments and transfers from 16 March 2023 to 31 March 2023 from Nat West Bank totaling £40643.60 and Unity Bank Payments totaling £2195.01 and from 1 to 17 April 2023 from Nat West Bank totaling £2201.48 and Unity Bank Payments totaling £1944.02 which includes BACS Payment lists pages 1538-1540 and 1550-1551</u></p> <p>Council members received details of payments and transfers prior to the meeting. One comment was made to see if there is any way to get the "business direct-transfer" entries on the payments to show more details of what the money is for? The CEO explained that the main working account always has a balance of £100.</p>		

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1012	<p>When money either comes in or goes out, the account is then reset to £100 from the business direct account, which is what all the transfers are. A Councillor commented that he was happy with the existing arrangement and that any anomalies would be picked up on an internal audit. Other Councillors commented that all bank statements were also audited by Councillors as part of the audit process. The CEO will try and come up with some wording that can be used to identify this, however we are limited to the number of characters that can be used.</p> <p>Queries were raised regarding page 1538 list of purchase payments for Account LIN001 which the CEO explained.</p> <p>RESOLVED To accept payments and transfers from 16 March 2023 to 31 March 2023 from Nat West Bank totaling £40643.60 and Unity Bank Payments totaling £2195.01 and from 1 to 17 April 2023 from Nat West Bank totaling £2201.48 and Unity Bank Payments totaling £1944.02 which includes BACS Payment lists pages 1538-1540 and 1550-1551</p>
11. 1013	<p><u>To approve the Annual Governance Statement 2022/23</u></p> <p>Information was sent to the Committee prior to the meeting. The Committee considered the Annual Governance Statement.</p> <p>RESOLVED – to approve the Annual Governance Statement 2022/23</p>
12. 1014	<p><u>To Approve the Accounting Statements 2022/23</u></p> <p>RESOLVED - to approve the Accounting Statements 2022/23</p>
13.	<p><u>Report from the Chief Executive Officer</u></p> <p>The CEO reported on the following –</p> <ul style="list-style-type: none"> • The removal of the play equipment in Nevill Park will take place during the summer when the weather warms up. At the moment the area is still incredibly waterlogged and does not allow for any work to be carried out in there. We will also progress with the cutting back of the shrub land in late summer. • At the Amenities meeting it was agreed to remove the bandstand and store with a view to finding an alternative location. The makeup of the bandstand is going to make it quite tricky to dismantle and too large to store. Therefore, maybe something else should be considered, to make it more attractive and usable. <p>Following discussion, the Councillors asked that quotes be obtained to repaint the bandstand and also for the cost of removing the bandstand.</p> <ul style="list-style-type: none"> • An induction pack will be sent to all councillors new and existing which will include a list of Committees and representation for outside bodies. In recent months there has been a reduction in the number of councillors attending

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	<p>meetings. When councillors are considering the committees they wish to represent in the next civic year that they seriously consider those that they are passionate about and can offer the most resources to.</p> <ul style="list-style-type: none"> • Change of name of Policy and Resources Committee to Policy and Finance Committee. • There are several post-election councillor events being held both online and in person. Councillors both old and new are encouraged to book onto one. The email with the details will be resent and if a booking is required please contact the CEO. • An invitation for councillors to attend the opening ceremony of the Amphitheatre on Thursday 8th June at 2.30pm at Holmesdale School. Cllrs Mrs Bell, Mrs Crook and Mrs Mordecai Woolf would like to attend.
<p>14.</p> <p>1015</p>	<p><u>To consider the purchase of a metal fireproof bin for Rocfort Road car park</u></p> <p>TMBC have advised that due to excessive vandalism to the bin in the Rocfort Road Car Park, they will be removing it. They have suggested that if the Town Council would like to purchase an open topped bin like others that are in STC open spaces then they would continue to service it. The cost of the bin would be £580.</p> <p>RESOLVED to purchase a metal fireproof bin for the Rocfort Road car park at a cost of £580 on the proviso that it is installed and serviced by TMBC.</p>
<p>15.</p>	<p><u>Correspondence</u></p> <p>None</p>

being no other business, the meeting closed at 20:47